

**COMMONWEALTH OF VIRGINIA
BOARD OF CORRECTIONS
JAIL REVIEW COMMITTEE MEETING**

Regular Meeting.....August 15, 2018

Location6900 Atmore Drive, Richmond, Virginia

Presiding.....The Honorable Vernie W. Francis, Jr., Chairman

Present.....John F. Anderson, Jr. Board of Corrections Member
William T. Dean, Board of Corrections Member
Olivia Garland, Ph.D., Board of Corrections Member
Charles Jett, Board of Corrections Member
Heather Masters, Board of Corrections Member
Karen Nicely, Board of Corrections Member
Bobby Vassar, Board of Corrections Member
Steve Goff, Board of Corrections
Phillip Figura, Board Counsel, Office of the Attorney General
Jim Bruce, Department of Corrections
Gabiella Pino-Moreno, Department of Corrections
Erma Locust, Department of Corrections
Bob Casey, Department of Corrections
Donna Foster, Department of Corrections

Absent.....Bobby Vassar, Board of Corrections Member

The meeting was called to order and Chairman Francis welcomed all attendees.

The June 20, 2018 minutes were brought before the Committee for approval.

Upon a **MOTION** by Chairman Francis and duly seconded, the attending members voted unanimously to **APPROVE** the June 20, 2018 Jail Review Committee meeting minutes.

Public Comment

Mr. Cruser asked that all minutes and public reports be added to the Board of Corrections’ website. He stated that there are no minutes on the Townhall website for 2018. (Note: The minutes for 2018 were up to date on the townhall.virginia.gov website at the time of this meeting and no reports have been released to the public by this committee to date.)

Brian Sutherland

Mr. Sutherland noted that in his efforts to create and distribute a survey about mental health issues in the jails, he found a report that was the result of a similar survey conducted by the Compensation Board. He compiled some of the data that provided answers to some of the questions from his survey. The report is available on the Compensation Board website, however, Mr. Sutherland's report is confidential and will not be released to the public at this time.

Closed Session

Mr. Jett offered the following as a motion:

I move that the Jail Review Committee begin *CLOSED* session pursuant to Code of Virginia §2.2-3711(A16) to discuss matters lawfully exempt from public disclosure of medical and mental health records.

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

Reconvene Open Session

Upon the members' return to open session, Mr. Jett offered the following in the form of a motion:

I move that the Jail Review Committee reconvene our open session to discuss matters pursuant to Code of Virginia §2.2-3711(A16) to discuss matters lawfully exempt from public disclosure of medical and mental health records. I move that this committee and its individual members Certify that in closed session, the Jail Review Committee limited its discussion to public meeting requirements lawfully exempt from the public meeting requirements and identified in a closed session motion. If a member cannot so Certify, I ask that the recorder take role.

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations. All attending Board of Corrections' members *Certified* that the closed session discussion was limited to legally exempt matters with noted exception.

General Discussion

Mr. Francis made the following in the form of a motion:

I move that the following cases were reviewed and revealed no evidence of any act of or by omission by the facility or any employee or agent thereof that may have directly or indirectly contributed to the inmate's death. The jails were in

compliance with the regulations promulgated by the Board of Corrections and no deficiencies noted within the provisions of the Virginia Administrative Code.

Case	Location	Date of Death
18-0014	Fairfax County Jail	7/2/17
18-0029	SWVRJA-Abingdon	9/12/17
18-0032	SWVRJA-Abingdon	3/20/18
18-0038	Chesterfield County Jail	4/15/18
18-0040	Riverside Regional Jail	4/14/18

Upon a ***Motion*** by Chairman Francis and duly seconded, the attending members voted unanimously to ***Approve*** the above recommendations.

These cases will be recommended to the full Board for action during the July meeting.

The letter written to inform the facility administrator of the finding of the investigation was drafted to serve as a form letter for final notification to the facility was provided to the attending members of the Board.

Mr. Jett offered the following in the form of a motion:

I move that the committee accept the (draft final notification) letter as written.

Upon a ***Motion*** by Chairman Francis and duly seconded, the attending members voted unanimously to ***Approve*** the above recommendations.

Other Comments

There being nothing further, the meeting was ***ADJOURNED***.